**Awesome Team Focus!**

**Routine for Dailies/Stand-Ups**

- **To Create Focus for the Team**
- **To Create a Plan for the Day**

**Why?**

**How to Create Focus?**

- **State 1-3 Things That Are in Focus Until Next Meeting.**

  - That which is:
    - Urgent/Deadline at Risk
    - Blocking Other Teams
    - Needed to Succeed with Sprint Goal (Our Main Effort)

  For each thing in focus, ask:

  1. Who is working with it
  2. What help is needed to complete the task as soon as possible (no half measures!)

  If team members have more time today:

  - Go through the board (right-to-left) to address that which is oldest first.

  Finally, summarize the plan and ask:

  "Is this the smartest plan for the day?"

  If not, adapt the plan!

  **Remember:** May 15 min. Discussions/details after daily.
You are so efficient that you’re done after 5 min?

**Go Further!**

**Here are some questions to ask:**

- What did you learn yesterday?
- What blocked you yesterday?
- What was your biggest contribution yesterday?
- What needs to be improved?
- What was your latest insight?
- What should we celebrate today?
- What did you say yes/no to yesterday?

Get more questions! Use Jimmy Cards!

EVEN BETTER: Review the result of your last improvement experiment! And plan your next!

- What is your target condition?
- Where are you now?
- What did you plan to try in your last step?
- What was the result?
- What did you learn?
- What is your next experiment?